

RULES & REGULATIONS

1. Name of the Society - HOCKEY UTTARAKHAND
2. Registered Office - Vishnupuri Bareilly road Haldwani Nainital
3. Area of Operation - All over India

4. Class of Membership:-

Eligibility- Membership of the association shall be open to the following, subject to the approval by the General body.

- District associations
- State Govt. organizations
- District and State level sports unit/club.

Membership fees- Membership fees of the association shall be payable by the members Rs.1000.00(One thousand only) per year annually and entrance fee payable at the time of admission Rs.1500.00(One thousand five hundred only).

5. Termination or Cessation of Membership:- The membership of a member shall terminate or cease on the following grounds:-

- On the death of the member.
- On tendering written resignation.
- If declared a proclaimed offender by any court of law.
- If found guilty of any propaganda against the society causing harm to its reputation, aims and objects.
- If the member fails to pay the membership subscription of the society for consecutive three Years.
- If the member does not attend more than three consecutive meetings without the permission of the Chairman of the Association.
- If found guilty of violating rules and regulations of the Association or disobeys the decisions of the Executive Committee.

7. Organization of the Society:- The Association shall have two Organs as under:-

- General Body.
- Executive Body.

8. General Body

- Organization:- All the Members of the Association shall be Members of the General Body and shall be entitled to one vote only.
- Meeting:- General meeting will be held once in year. A special meeting can be called at any time as required.
- Notice for meeting:- For general meeting 15 days prior written notice and for special meeting 7 days prior written notice will be issued.
- Quorum:- The quorum of the General Body Meeting shall be more than 1/2 of the total strength of the General Body of the Association.
- Annual General Meeting. Annual General Meeting will be held every year in the month of December with 15 days prior written notice given.
- Functions and Powers of the General Body:-
- (3) the general body meeting shall have vested in it the final responsibility for framing and controlling the policy program, business and other affairs of the Association.

Handwritten signatures and initials:
N Singh
[Signature]
[Signature]
[Signature]
[Signature]

- (b) It receives from the Executive Committee its report of work done and the audited statement of account
- (c) It reviews the work and finances and where necessary redefines policies and priorities and generally gives direction for the work to be implemented by the Executive Committee in the future
- (d) To elect, suspend or remove the member of executive committee
- (e) To amend the rules and regulation which shall be decided by 2/3rd majority of members present in the meeting
- (f) General body shall have right to review any decision of executive committee
- (g) To receive a report from executive committee for preceding year working of society and approved the budget for following year
- (h) To admit membership of any organization eligible under this rules and regulation

9

The Executive Committee -

- (i) Composition - The executive committee shall consist of Minimum 7(seven) and Maximum of 15 (Fifteen) members viz. President, Vice president, Secretary, Treasurer and remaining members. The executive committee shall be elected by the general body by secret ballot or by consensus.
- (ii) Meeting - General meeting will be held twice in a year. A special meeting can be called of any time as required.
- (iii) Notice - For general meeting 15 days prior written notice and for special meeting 7 days prior written notice will be issued.
- (iv) Quorum - The quorum of the General Body Meeting shall be more than 1/2 of the total strength of the General Body of the Association
- (v) Filling of Vacancies - Vacant places of the executive committee will be filled by the 2/3rd majority of the general body.
- (vi) Term - The term of the executive committee will be five years.
- (vii) Functions and Powers of the Executive Committee:-
 - (a) To establish, administer, manage, maintain, construct, build extend, repair and maintain, add to erect, demolish, utilize, improve, acquire, hire buildings/lands for its Objectives
 - (b) To ask for financial assistance and to repay loans/advances/ dues and realize contribution from the member as may be necessary for the objects of the Association.
 - (c) To raise, collect, acquire funds for movable and immovable properties required and necessary for the objects of the Association
 - (d) To manage, control and endow the Association.
 - (e) To accept loans, grants, gifts of movable or immovable property or will for any of the objects of the Association.
 - (f) To purchase, manage, lease, sell, mortgage, alter, acquire by purchase or otherwise dispose of all or any part of the property of the Association.
 - (g) To amend the objectives of society with approval of the general body.
 - (h) To appoint the auditor for auditing the accounts.
 - (i) To remunerate any person /member of Association for services rendered or to be rendered for promotion of the Association
 - (j) To take disciplinary action for misconduct/misbehaviors or any other offence or lapses against any affiliated association/ any members unit of association or player.

The bottom of the page contains several handwritten signatures and initials in blue ink. From left to right, there is a signature that appears to be 'N. Singh', a large stylized 'A' or 'K' mark, another signature 'N. Singh', and a signature 'Seema Nehrotia' with the initials 'JW' below it.

- (k) Appointment of sub committees.
(l) Generally to do all or any acts necessary or required for the attainment of objects of the Association.

10.

Powers and Duties of Office Bearers:-

The President:-

1. The president shall preside all the meetings of Association.
2. He will also oversee control of finance.
3. President shall have a casting vote in the case of tie

The Vice- President:-

1. Vice president officiate as president in his absence.
2. Vice president shall assist the president in day to day work of the Association.
3. Perform such other functions as delegated to him by executive committee.

The Secretary:-

1. The secretary shall conduct all the meetings of the Association.
2. The secretary shall also be responsible for the day to day working of the Association.
3. The secretary shall also be responsible for compliance of various statute and laws.
4. The secretary shall operate the bank account with the joint signature of Treasurer.
5. The secretary shall also operate all the legal proceeding
6. The secretary shall maintain all the records and correspondence, circulate the agenda of all the meetings, records the minutes of the meetings and get them confirmed in the subsequent meeting or by circulation.
7. Secretary shall collect the subscription from the members and receive the subscription/donation.
8. Provisional affiliation shall be given by the Secretary.
9. Secretary can obtain all the related document from the District Association
10. Secretary has power to authorized to whom attend the meeting and have right to vote in the meeting of Hockey India.

(d) The Treasurer:-

1. The Treasurer shall maintain all the accounts of the society and get them audited Annually.
2. He is empowered to incur expenses necessary for its ordinary administration with budgetary provisions.
3. He shall present the audited accounts to the General body at the annual meeting.
4. Treasure shall keep the day to day records of the financial affairs of the Association.
5. The Treasurer shall operate the bank account with the joint signature of secretary.

(f) The Members:-

They shall assist in the day to day work of the Association and Executive Committee as directed by the Chairman and General Secretary of the Society.

NSingh
[Signature] *[Signature]* *[Signature]* *[Signature]*
[Signature] *[Signature]* *[Signature]*

- 11 **Amendment of Bye-Laws etc** - The Society may alter, extend, or strike to Memorandum of Association Rules & Regulations as and when required in accordance with section 12 of the Societies Registration Act, 1860.
- 12 **Accounts of the Society** - The funds of the society shall consist of funds forming corpus, Membership fees, donations and grants from the government and other institutions for the furtherance of the objects of the Association. All the receipts of the society shall be deposited into the bank account. Accounts of the association shall be operated by the Secretary with joint signature of Treasurer.
- 13 **Audit** - The Association shall maintain proper records of the accounts. The Accounts of the Society shall be audited and verified by the Chartered Accountant, as per the order of the Executive Committee every year and the cost of the audit shall be borne by the Association. The Executive committee shall certify the correctness of the accounts and the final accounts shall be placed before the Annual General Meeting for the approval.
- 14 **Legal Proceedings** - The Association may sue or be sued in the name of the General Secretary as per provisions laid down under section 6 of the Societies Registration Act, 1860 as applicable to the State of Uttarakhand.
- 15 **Registers and other Records of the Society** -
- (a) Members register
 - (b) Minutes of Meetings
 - (c) Cash book & Ledger
 - (d) Stock register
 - (e) Bank Pass Book
 - (f) Other essential register
- 16 **Dissolution** - The Society may be dissolved by a 3/5th (three-fifth) majority of its members. After satisfying all the debts and other liabilities of the Society after its dissolution if there remains any funds or property whatsoever, the same shall not be paid or distributed amongst the members of the Society but shall be transferred as shall be determined by 3/5th majority vote of the remaining members of the Society present at a final special meeting to be called by the Chairman of the General Secretary by giving a Notice of thirty full days in writing to all members, to some institutes of the Societies having similar aims and objects as those of the Society. The Society will be dissolved in accordance with section 13 and 14 of the Societies Registration Act, 1860.
- 17 **Miscellaneous** -
1. The Association will follow all the rules and regulations of the Society Registration Act 1860.
 2. Association shall admit only one association from each District and sports unit/club.
 3. Each members unit is authorized to send its President and Secretary or two representatives to the general body meeting.
 4. The President is authorized to nominate 3 Associate Vice President and 3 Associate Joint Secretary. These members may not be members of any district/ state association but they will be reputed indian citizen. Who are associated with the promotion and development of sports in the country. The nominated Members shall not have any right to vote.

Date: 12-08-2009

Treasurer

Manager/Secretary

P. 12/22

Nishu
[Signature]

[Signature]

Nishu
Seah

[Signature]